

COLLABORATIVE SCHEDULING COMMUNICATION



COMMUNICATE DURING THE SCHEDULING PROCESS

Overall club schedulers will have the ability to communicate with the league admin, the club admin, the home team primary contact and the away team all from the Collaborative Scheduling window.

Concerning scheduled game changes, the league would like to request that you communicate with the opposing coach first and once a update has been agreed upon to communicate with league with the details of the change. Please CC the league in your communication.

This document will indicate where and who you will be sending your emails to when you click on a particular envelope to email a contact

Collaborative Scheduling

No Time No Location
 Home Game Away Game
Game ID:

Choose home team: Choose location:
Choose visitor team: Age: Gender:

Date Range: to
Time Range: AM to AM

Apply Filters Reset

Actions on Selected Games:

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Date	Time	Home	Club	Visitor	Club	Location	Age	Gender	Game ID	Loc Date	League
12/01/2018	1:00 AM	Toombs FC		Team 1 (FSFC)		Choose local	U-18	Male	5380740		
							U-08	Male	5380736		
							U-18	Male	5380732		
							U-06	Male	5380728		
							U-18	Male	5380724		
							U-10	Coed	5380720		
							U-18	Male	5380716		
							U-10	Male	5380712		
							U-06		5380704		
							U-18	Male	5380700		

Callouts:

- Select the Team contact will send an email to the primary contact on that team
- Select the Club contact to communicate with the Registration Contact for the club
- Select the League contact to communicate with the Registration contact for the league

Inset Window: Assign Coach

Primary contact for teams is determined by which coach on the roster has the Pri checkbox selected

Assigned Coaches	Available Coaches																								
<table border="1"><thead><tr><th>Pri</th><th>Type</th><th>Name</th></tr></thead><tbody><tr><td><input checked="" type="checkbox"/></td><td>Manager</td><td>Ivengar, Jamie (3783362)</td></tr><tr><td><input type="checkbox"/></td><td></td><td>YORUMAZDOLU, EDIZ (20...)</td></tr></tbody></table>	Pri	Type	Name	<input checked="" type="checkbox"/>	Manager	Ivengar, Jamie (3783362)	<input type="checkbox"/>		YORUMAZDOLU, EDIZ (20...)	<table border="1"><thead><tr><th>Coach Name</th><th>RM</th><th>Primary</th></tr></thead><tbody><tr><td>Alvarez, Jorge</td><td>(C)</td><td><input checked="" type="checkbox"/></td></tr><tr><td>Begovic, Sasha</td><td>(C)</td><td><input checked="" type="checkbox"/></td></tr><tr><td>Brooks, Megan</td><td>(B)</td><td><input checked="" type="checkbox"/></td></tr><tr><td>Comer, Julie</td><td>(E)</td><td><input checked="" type="checkbox"/></td></tr></tbody></table>	Coach Name	RM	Primary	Alvarez, Jorge	(C)	<input checked="" type="checkbox"/>	Begovic, Sasha	(C)	<input checked="" type="checkbox"/>	Brooks, Megan	(B)	<input checked="" type="checkbox"/>	Comer, Julie	(E)	<input checked="" type="checkbox"/>
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