



Terms of Reference BC Coastal Soccer League Operations Committee

Name: BCCSL Operating Committee

Membership: The membership of the committee is led by the BCCSL League Administrator and comprises of the following positions:

- Secretary
- Treasurer
- Discipline Lead
- Scheduling Lead
- Competitions Lead
- Protest and Appeals
- Any other positions as required

Terms of Committee members: All committee members shall be appointed for a period of 1 year.

Goals: The goals of the Committee are to facilitate the operations and delivery of all divisions within the BC Coastal Soccer League and to continuously improve upon said activity.

Deliverables: The Committee will:

- Facilitate all activity required to conduct the all divisions within the BC Coastal Soccer League,
- Review and provide recommendation to potential league rule amendments to bring forward to the BCCSL Inter-District Board.
- Be responsible for delivering against agreed priorities
- Review and approve the game calendar including when the season ends and when breaks occur.
- Review and approve rules dealing with changes in the schedule of games declaring league champions.
- Oversee and direct various sub committees.

Resources and Budget: An annual budget will be prepared and presented by the Committee to the Board for approval.

Governance: A quorum of the Committee will be a majority of its members; decisions on recommendations to the BCCSL Inter-District Board, shall be for the most part by consensus, however, if a vote is necessary, a 50+1 of those in attendance is required. The league administrator shall act as the tie breaker if necessary.

Communications: Communications shall be typically by conference calls, face to face meetings and email, as called by the Chair of the Committee based on the circumstances.

Relationships: The Committee is solely accountable to the BCCSL Inter-District Board.

Compliance: Committee members shall:

- be subject to BC Soccer's policies regarding confidentiality, conflict of interest, privacy and Conduct, ethics and discipline standards
- uphold and abide by all Youth District, BC Soccer, Canada Soccer rules, regulations and polices.